



**MINISTRY OF EDUCATION
STATE DEPARTMENT OF VOCATIONAL AND TECHNICAL TRAINING
RUNYENJES TECHNICAL & VOCATIONAL COLLEGE
PO BOX 239-60103, RUNYENJES- KENYA**

EMAIL: Runyenjestti@gmail.com, info@runyenjestti.ac.ke

Website: www.runyenjesttechnical.ac.ke.

Telephone No.0797210054



RTVC/ADM/REG/001

LETTER OF ADMISSION

NAME.....FOLIO.....

COURSE.....DURATION.....

ADDRESS.....

RE: INVITATION TO PURSUE A COURSE AT RUNYENJES TECHNICAL AND VOCATIONAL COLLEGE

I am pleased to inform you that you have been offered a vacancy to pursue the course indicated above.
You should report at the institute between 8.00 a.m. and 4.00pm on.....

FEES STRUCTURE

COURSE	TERM 1	OTHER TERMS
Certificate and Diploma in Business courses & ICT	14,300	11,300
Certificate and Diploma Technical courses , Agriculture& secretarial	17,400,	14,400

1. Fees once paid not refundable
2. Personal cheques or cash are not acceptable
3. Bank commission for upcountry cheques is Kshs 200
4. Continuing students will pay kshs 1,000
5. School fees is payable through bankers cheque, money order, direct deposit to
EQUITY BANK A/C NO: 0190274872116, Embu Branch
6. Attachment fee of Kshs 1,500 is charged during the term preceding attachment
7. Students to make their own accommodation and meals arrangement.
However, Accommodation is available in the neighborhood
8. KNEC Exam fees is as per the course or subject, not included in the fees
9. Can apply for HELB loan/Bursary and Bursary from County Government

All NEWLY admitted students will pay an additional fee as follows;

a) Registration fee	300.00
b) Caution money	500.00
c) Insurance fund	600.00
d) Library	300.00
e) Student ID card	<u>200.00</u>
Total	<u>1,900</u>

The institute is located along **Ena-Ishiara road, 2 Km off Karurumo market towards Kasafari road at Kawai village**

WELCOME TO RUNYENJES TECHNICAL AND VOCATIONAL COLLEGE