



**RUNYENJES TECHNICAL & VOCATIONAL COLLEGE
EMPOWERING THROUGH SKILLS AND TECHNOLOGY**

P.O. BOX 239 – 60103, RUNYENJES, TEL: +254 797210054
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VACANCY! VACANCY! ADVERTISEMENT

Runyenjes TVC is seeking to recruit competent, self-driven, disciplined, diligent, experienced and qualified Board of Governors staff to fill the following positions on one- year contract (renewable subject to satisfactory performance and board ratification)

RTVC/ADM/SUPPORT STAFF/6/2022

1. PROCUREMENT OFFICER – RTVC/P. O/1/6/2022 (RTVC A08)

Minimum requirements for appointment

- Holder of a degree in supply chain management or Procurement management or its equivalent from a recognized institution
- Registered with a professional body - KISM
- Valid certificate of good Conduct-Mandatory
- At least two (2) years experience in a busy organization/Institution
- Must be a Kenyan citizen
- Preference will be given to those who have worked in a TVET Institution
- At least aged 25 years and above
- Attach recommendation letter from the previous employer (s) where applicable

2. TECHNICIAN IN ELECTRICAL AND ELECTRONIC ENGINEERING

RTVC/TECH/2/6/2022

Minimum requirements

- Should have a diploma in Electrical and Electronic Engineering (Modular) or its equivalent from a recognized Institution
- Should have progressed from either Craft or Artisan Certificate to Diploma
- Should have at least two (2) years' experience as a technician in a TVET Institution in Electrical department
- Valid Certificate of good conduct - Mandatory
- Should be at least 25 years of age and above
- Preference will be given to those with a certificate of repair and maintenance
- Attach recommendation letter from the previous employer (s) where applicable

Interested and qualified candidates may send their **hand written** applications with a detailed CV and attachments of copies of academic and professional certificates to reach us on or before 12th July, 2022 latest 4.00pm **hand delivery or addressed** and posted to;

**THE PRINCIPAL/ SECRETARY BOG
RUNYENJES TECHNICAL & VOCATIONAL COLLEGE
P.O BOX 239-60103
RUNYENJES**

NB; Only qualified candidates will be contacted. Short listed candidates will be required to produce originals of their ID, Certified Academic and professional Certificates and Transcripts during the interview.

Persons living with disability and youth who meet the above qualification are encouraged to apply.

Runyenjes technical and Vocational College is an equal opportunity employer.

